

Alden District Library  
Board Meeting Minutes – Community Center  
January 12, 2026 5:00 pm

## **Board Meeting**

### **Members Present**

Maureen Clore (President), Dave Reck (Treasurer), Pam Esterline (Secretary), Jodie Balhorn

**Absent** Jim Austin, Pami Sprague

**Others Present** Sue Riegler (Director), Sue Reck (FOTL), Tammy Stuart

**CALL MEETING TO ORDER 5:00 pm**

**Agenda Approval** The agenda was approved

Motion made by Reck, supported by Balhorn and passed unanimously

### **Previous Minutes**

November 10, 2025 meeting minutes were approved

Motion made by Reck, supported by Esterline and passed unanimously

**Correspondence** None

**Public Comment** None

### **Financial Report**

Bills for Payment for December, 2025 in the amount of \$12,881.24 were approved.

Motion made by Reck, supported by Balhorn and passed unanimously

**Director's Report** Sue Riegler

Donations: McAuliffe \$200

In her written report Sue highlighted activities and accomplishments of the past month linked to the goals of the Strategic plan. Sue also presented the Quarterly Stats.

### **FOTL Report**

Sue Reck reported that the Friends had treated the Staff to a lunch and gave them each a \$100 gift. Both were much appreciated. The Friends wanted to recognize the staff for the excellent service that they provide to the Library's patrons.

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**Action Items**

A motion to approve Resolution 2026-1 to amend the Budget

Resolved that the Treasurer is authorized to transfer \$3,426 from Account 717, Payroll Expenses MERS 401-A (ER) to Account 715, Payroll Expenses FICA & Medicare (ER).

Motion made by Reck, supported by Esterline and passed unanimously

Motion to approve resolution 2026-2, setting the Alden District Library's Board Meeting Dates at 5:00 pm on the second Monday of each month at the Helena Township Community Center, except for February; that month, the meeting will occur on Thursday, February 19 at 5:00 pm.

Motion made by Reck, supported by Balhorn and passed unanimously

Motion to approve resolution 2026-3, to designate Anne Seuryneck as Legal Counsel for the Alden District Library

Motion made by Esterline, supported by Reck and passed unanimously

Motion to approve resolution 2026-4, to designate Jennifer Jewett as the Accountant for the Alden District Library

Motion made by Reck, supported by Balhorn and passed unanimously

Motion to approve resolution 2026-5, to designate UHY, as Auditors for the Alden District Library

Motion made by Balhorn, supported by Reck and passed unanimously

Motion to approve resolution 2026-6, to approve banking institution and accounts' signatories

Resolved that the Alden District Library designates the Alden State Bank as its official depository institution, and

It is further Resolved that the following persons shall be signatories on savings accounts at this Bank:

Maureen Clore, Jodie Balhorn, Dave Reck, Jenny Jewett

Motion made by Reck, supported by Esterline and passed unanimously

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Motion to approve resolution 2026-7 to approve Investment firm

Resolved that Old Mission Investment Company (OMI) be designated as the investment company for Alden District Library. It is further resolved that the following persons are designated signatories for all business the Library has with OMI:

Maureen Clore President

Jodie Balhorn Vice-President

Dave Reck Treasurer

Motion made by Reck, supported by Balhorn and passed unanimously.

Sue Riegler presented the 2023-2025 Strategic Plan with some edits and progress filled in. It was accepted by the Board,

Sue Riegler presented the Strategic Plan for 2026-2028 and it was accepted by the Board.

**Discussion Items**

Insurance update – Sue Riegler updated on the status of our negotiations with the township concerning insurance.

Balhorn led a discussion concerning the Director's Performance Review and Personnel Policy. These will be voted on next month.

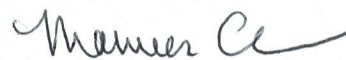
A motion to accept Tamie Stuart as a Trustee.

Motion made by Reck, supported by Balhorn and passed unanimously.

**Meeting Adjourned 6:10pm**

Motion made by Reck, supported by Esterline. and passed unanimously.

Pam Esterline  
Secretary

  
Maureen Clore  
President