

Alden District Library Board Agenda  
April 2026

Call to order and attendance

Approval of agenda

Approval of February minutes

Correspondence

Public comment – non agenda items only (limit 3 min each)

Financial report

- Approve bills dated through the first of current month

Director's report

- Donations: March – Jack Findlay \$50 from sale of his book
- Written & verbal reports

Friends of the Library report

Action items

- Salaried employees annual leave, benefits & compensation policy – Balhorn

Discussion items

- Insurance update – Riegler, Austin

Fischer Insurance and Guy Dean quoted renter's property and liability and will quote workers compensation. I'm waiting for their workers compensation quotes  
Guy Dean is quoting specialty renter's insurance; annual premiums may not be refundable once we pay them.

- Execute sixth lease extension  
5<sup>th</sup> 3-year lease extension expires June 30, 2026. Director job description says director administers lease and extensions.
  1. Rent amount calculated for 12 months rather than 36 months since 2017. Do 2026-7 lease for 12 months?
  2. Leases have stated "The rent payment for each year will be calculated *annually in June* of that year *to apply to the following July through June rental period.*"
    - Past leases use the CPI-W for June of that year, which is not available until mid-July.
    - Options:
      - a. Use the March 2026 CPI-W (issued April 12) and take to Helena Twp. supervisor immediately to be presented at the May 14 Helena Township board meeting. It could then be presented at the June 8 library board meeting.
      - b. Use the June 2026 CPI-W (issued July 14) and take to Helena Township Supervisor before the August 13 Helena Township board meeting. It could then be presented at the September 14 library board meeting.
- Director evaluation reminder: was due April 15.

Public comment (limit 3 min each)

Adjourn